

United States Government

Department of Energy

Oak Ridge Office

memorandum

DATE: March 30, 2006

REPLY TO

ATTN OF: NS-50:Howell

SUBJECT: **PROJECT DIRECTOR CERTIFICATION AND PROJECT MANAGEMENT CAREER DEVELOPMENT PROGRAM (PMCDP)**

TO: All Oak Ridge Office (ORO) Employees

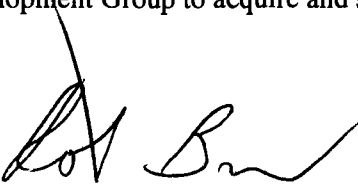
I am sending you this memo to convey my views and expectations relative to the PMCDP and certification of ORO Project Directors.

I believe that successful Project Management is critical to the Department of Energy and ORO. Our ability to deliver projects, including information technology projects, within cost and schedule directly affects our credibility within the Department, with Congress, and with the taxpayer.

Training of program managers, project directors, and contracting officers is paramount for both immediate and sustained improvement in project performance. ORO employees must be afforded the skills, experience, and opportunities for their own personal success and to ensure successful project execution. By pursuing and encouraging continued education, training, and gradually increased job responsibilities, we will continue to develop and enhance the skills of our employees.

That being said, I expect all currently identified ORO Project Directors to become certified by May 31, 2006. Current Project Directors have been identified by the Assistant Managers and that list is under review by Senior Management. In addition, we must look at the current level of expertise and assess future personnel needs to ensure we have enough people for future projects. As such, the Assistant Managers have also developed a list of candidates/aspirants which is also under review by Senior Management.

In summary, I want to assure you that we are working to implement the Secretary's direction regarding Project Director certification. Project Directors should update their individual development plans (IDP) to reflect training required for certification and maintaining that certification. Additionally, candidates/aspirants should also update their IDPs to reflect training needs that would be supportive of future certification if an individual were to be assigned to a position as a Project Director. Please work with your supervisor and the Training and Development Group to acquire and schedule your training needs.


Gerald G. Boyd
Manager